

## Update on actions from April 2018 Meeting

Action proposed	Action Taken	Update
1) That the Administration add planning application performance relating to major and minor applications to the Council's set of key corporate indicators.	A review of the Council strategy and appropriate metrics will be undertaken by Cabinet and this will include whether planning application performance is to be added to the Council's set of key corporate indicators.	This performance information is available if required by Cabinet.
2) That key planning metrics are provided to the Planning Committee on a regular basis.	The Planning Committee will be provided with quarterly reports on planning application performance. These will be provided in each quarter following the submission of returns to MHCLG.	This information is now being provided.
3) That, reflecting the lack of political awareness of the planning performance data, officers review the processes and governance relating to the Council's performance reporting and performance management.	Recent organisational changes have included the appointment of a Service Manager responsible for Performance & Service Delivery, in the Infrastructure Planning and Development team, who is reviewing performance management and reporting arrangements for the service. This role will ensure the provision of quarterly information to the planning committee.	This is now taking place.
4) That a briefing paper is circulated to all councillors on Section 70 planning powers.	The Senior Solicitor produced a briefing paper on 20 <sup>th</sup> November 2017 for Planning Officers.	Completed.
5) That consideration is given to the actions that can be taken to improve the sharing of intelligence from HMO licensing and Planning Enforcement to support more informed, targeted and robust enforcement activity.	The Planning Enforcement Supervisor and HMO Licensing Team do share information and intelligence. The effectiveness of this information sharing is to be included in the terms of reference for the Planning Enforcement review which will be tendered in June 2018.	Good level of information sharing and joint work now taking place (see para 6 of the covering report).
6) That, to help target enforcement action, work is undertaken to determine the holistic cost to the public purse generated by developers who are known to consistently disregard planning legislation. Legal Services can then be challenged to find solutions to the issues raised.	Considerable resource would be required to carry out such a robust evaluation. An additional post within the Enforcement Team is currently being recruited. Once the new post-holder is in place (late summer 2018). Due to resource pressures within the Enforcement Team (current workload), the work of the team has had to be largely reactive rather than more proactive, targeted enforcement action. It is hoped that this additional resource will enable more proactive work to take place.	The provision of this information has not been possible with available resources. The new post has been created.
7) That consideration is given to how improvements can be made relating to keeping residents informed about enforcement activity, without impacting on the capacity of	It is proposed that the Enforcement Team provide ward members with regular updates on enforcement activity. They can then act as a conduit for this information for their communities. It should be noted that enforcement activity can be sensitive	Agreed. The provision of this information will be scoped out during work on engaging ward members on

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Enforcement Officers to undertake their enforcement role.	so in such instances updates will provide an overview only.	the local plan review in 2019.
8) That the Committee are provided with the contractual position relating to the provision of performance metrics for the Planning IT system (Planning Portal).	The Service Lead - Digital & Strategic IT has confirmed that performance metrics for the online planning system were not previously available. However, she has undertaken to provide performance metrics in future. These will be made available for the OSMC to consider.	Noted.
9) That the Committee are provided with planning enforcement activity data for 2017/18.	The Service Lead: Infrastructure, Planning & Development will provide an annual report on enforcement activity each year. This will provide a summary of all formal notices that were served and prosecutions. It will also summarise the number of cases resolved and still outstanding for that year.  A report covering the period 1 <sup>st</sup> April 2017 – 30 <sup>th</sup> March 2018 is now being collated and will be reported to Planning and Rights of Way Panel.	Noted. Information now being provided.
10) That, within the law, officers consider best practice to minimise the amount of information that is made publicly available about residents who comment on planning applications through the Council's Planning IT system.	Redaction of some details currently takes place. The availability of addresses can sometimes be helpful to panel members, when considering the weight of comments on applications. Officers in Planning and Legal colleagues will consider options and agree with the portfolio holder any changes in further redacting information.	Agreed